



POSITION TITLE	College 101 Professor, College Scholars Program
LOCATION	The College of New Jersey (Ewing, NJ)
EMPLOYMENT STATUS	Contract/Temporary
TIME FRAME	February 2025 – June 2025

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***SEEDS: Access Changes Everything*** (formerly New Jersey SEEDS) is a privately funded, statewide, nonprofit organization dedicated to providing educational opportunities to academically talented, financially limited students. SEEDS works with competitive, primarily independent, secondary schools to provide opportunities for highly motivated, academically qualified, and economically disadvantaged students.

***The College Scholars Program*** was announced in April 2015 as an immersion experience designed to reach three times as many students in a wider geographic area than SEEDS' existing high school academic initiative. College Scholars participate in academic classes each Saturday during the spring of students' eleventh-grade year, and throughout the twelfth-grade. In addition, students take part in a three-week residential session during the summer before their senior year in high school. Throughout the 17-month program, College Scholars receive intensive academic, college application, and social supports so that they can be accepted to and succeed in highly competitive colleges and universities.

#### **POSITIONS**

We are currently seeking instructors for the College 101 course designed by SEEDS. In this course, professors focus on writing, college admissions, and life skills. A curriculum that with required readings, assessments, and assignments will be provided, but the teacher will have considerable liberty to teach in her/his own way. Must have college counseling or admissions knowledge/background. Teaching experience with high school and/or college-aged students a plus; teaching certification is not required.

#### **PRIMARY TEACHING RESPONSIBILITIES**

- Teach subject area according to curriculum guidelines specified by SEEDS
- Teach a minimum of about 15 students Saturdays throughout Spring
- Review, correct, and comment on written assignments, exams, and projects
- Develop strong relationships with students
- Attend and participate in faculty meetings with Programs
- Maintain ongoing curriculum evaluation and development to meet needs of students
- For remote instruction this fall, faculty must:
  - Have comfort in learning and using digital tools (i.e. required platforms - Zoom and Google Classroom)
  - Excel in a remote learning environment

- Be able to connect and build rapport with students virtually
- Have the ability to work independently and collaboratively
- Have reliable and secure technology/equipment

**EXPERIENCE AND SKILLS**

- Expert level mastery in the college application and placement fields
- Awareness of current trends and topics in college admissions
- Genuine enthusiasm assisting students in college access
- Expert level written and oral skills
- Teaching experience in a rigorous academic environment, including work with highly capable students
- Demonstrated talent in the instruction of students with varied learning styles and levels of mastery

**ADDITIONAL EXPECTATIONS:**

- Review, correct and comment upon written assignments, exams and projects
- Attend faculty meetings as scheduled by Programs
- Additional duties as needed

**STIPEND:**

- \$175 per Saturday/ paid monthly

Those interested in applying for a teaching position should Email resume and cover letter with the subject line "CSP College 101 Professor"  
to: [jobs@seedsaccess.org](mailto:jobs@seedsaccess.org)

**NO PHONE INQUIRIES**