



# Student Advisor Summer Internship Application

Your complete application should consist  
of the following materials:

1. SEEDS Summer Advisor Summer Internship Application
2. Current High School or College Transcript
3. Personal Statement (1-2 pages)
4. Résumé
5. Professional Reference Form

Please send the entire application as one (1) PDF file  
[saved as "lastname\_firstname-programapplyingto"]  
to email - [guidance@seedsaccess.org](mailto:guidance@seedsaccess.org).

**Application Deadline: May 15, 2026**

**You will be notified of decisions on a rolling basis until all positions are filled.**

It is the policy of SEEDS, Inc. to afford equal opportunity employment  
to qualified individuals regardless of their race, religion, color, national origin, age,  
sex, handicap, marital status, veteran status, sexual orientation, or any other  
classification protected by law, and to comply with all applicable laws  
and regulations relating to equal employment opportunity.

### **YOUNG SCHOLARS PROGRAM:**

The dates of the internship are June 29, 2026 through July 31, 2026. Student Advisors will work Monday – Friday from 8:30am – 2:30pm on-site. All Student Advisors must ride the SEEDS bus with Young Scholars to and from the site school (Far Brook School in Short Hills, NJ). *Preference given to those eligible from the Greater Newark area.* A stipend for your work will be paid at the end of the five-week session. Candidates must be an enrolled high school student and at least a rising junior.

### **SCHOLARS PROGRAM:**

The dates of the internship are June 18, 2026 through July 31, 2026 which includes The Summer Challenge Program and The Capstone Experience. Student Advisors will reside on campus for the entire duration of the internship. Room and board are included. All Student Advisors must be available to ride the SEEDS bus with the Scholars to and from the site school (*tentatively* The Masters School, Dobbs Ferry, NY). A stipend for your work will be paid at the end of each three-week session. Candidates must be an enrolled college student and at least a rising sophomore.

### **COLLEGE SCHOLARS PROGRAM:**

The dates of the internship are June 18, 2026 – July 10, 2026. Student Advisors will reside on the campus of the site school (Bucknell University, Lewisburg, PA) for the entire duration of the internship. Room and board are included. All Student Advisors will receive transportation to the site school for training prior to student arrival and must chaperone the College Scholars on the SEEDS bus during the return trip home. A stipend for your work will be paid at the end of the three-week session. Candidates must be an enrolled college student and at least a rising senior. This opportunity is also available for recent college graduates.

I am interested in applying for the following summer program (check appropriate box):

- Young Scholar Program (**Must be an enrolled high school student and at least a Rising Junior**)
- Scholars Program (**Must be an enrolled college student and at least a Rising Sophomore**)
- College Scholars Program (**Must be an enrolled college student and at least a Rising Senior**)

### **PART I. APPLICANT'S INFORMATION**

Legal Name: \_\_\_\_\_  
(First) \_\_\_\_\_ (Last) \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mo day year      Gender: \_\_\_\_\_      Race/ Ethnicity (optional): \_\_\_\_\_

#### ***Address Information***

Current Address:

---

---

---

Permanent (Home) Address:

---

---

---

#### ***Contact Information***

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

School Email: \_\_\_\_\_

### ***Transportation Information (if applicable)***

Do you have a valid driver's license?  Yes  No

Do you have access to a car?  Yes  No

### ***SEEDS Information***

Which SEEDS program did you graduate from?

Program: \_\_\_\_\_ Class/YOG: \_\_\_\_\_

### ***Educational Background***

Middle School (YSP alum only): \_\_\_\_\_  
(School Name) (City, State)

High School: \_\_\_\_\_  
(School Name) (City, State)

College/University: \_\_\_\_\_  
(School Name) (City, State)

*High School Seniors: On the line above, please list the college or university you plan to attend during the 2026–2027 academic year.*

Current GPA: \_\_\_\_\_

*(Please include a copy of your transcript. Unofficial transcripts are acceptable.)*

## **PART II. EXPERIENCE AND SKILLS**

### **1. Extracurricular Activities, Athletics, & Honors**

Please list your involvement in extracurricular activities, sports, leadership roles, or special honors.

Extracurricular Activity/Sports/ Honor (e.g. Resident Advisor, Dean's List)	Length of Involvement/ Year Received (e.g. 3 months; Junior Year)	Leadership Position (if any) (e.g. President, Captain)

**2. Workshop, Program, or Presentation Experience**

Please list any experience facilitating or supporting workshops, programs, or presentations.

Workshop/Program/ Presentation Title (e.g. Selecting a college major)	Your Primary Responsibilities (e.g. content creation, facilitation)	Target Audience & Size (e.g. 10 Teens, 50 Adults)

**3. Extracurricular Skills & Teaching Experience**

One major responsibility of SEEDS Student Advisors is teaching a non-academic extracurricular class (e.g., drama, dance, language, arts, or sports). Please list any relevant skills and teaching or coaching experience.

Skill (e.g. Piano, Squash, Chess, Additional Language – Spanish, Arabic, etc.)	Previous Teaching/Coaching Experience (e.g. tutor, camp counselor, coach)

## PART IV. PERSONAL STATEMENT

As a SEEDS alumnus/a, you bring a unique perspective shaped by your academic journey, leadership development, and commitment to access and opportunity.

Please submit a personal statement (500–750 words) that thoughtfully addresses the following:

### **Your SEEDS Journey & Motivation**

Reflect on your experience as a SEEDS Scholar and how it has shaped who you are today. What motivates you to return to SEEDS in the role of a Summer Student Advisor? Why is this opportunity meaningful to you at this stage in your journey?

*OR*

### **Supporting Scholars & Building Community**

SEEDS Student Advisors play a critical role in fostering a safe, inclusive, and academically focused summer community. Share an example of how you have supported others through challenge, transition, or growth. How would you contribute to a culture of accountability, belonging, and excellence among Scholars?

**Please be honest and reflective. We value authenticity, resilience, leadership, and a deep commitment to supporting the next generation of SEEDS students.**

## PART V. RÉSUMÉ

Please enclose your most recent résumé. Include volunteer/project/job responsibilities, as well as, dates of work.

## PART VI. LETTER OF REFERENCE

Please provide the form on the following pages, along with an envelope, to a teacher, professor, advisor, counselor, or employer who knows you well and can speak to your qualifications. This reference is confidential and will be used solely to evaluate your application for the SEEDS Summer Student Advisor Internship.

Applicants should complete the Applicant Information section at the top of the form before sharing it with their reference. References are asked to return the completed form directly to SEEDS by the application deadline. If submitted by mail, the reference should sign their name across the seal of the envelope.

Applications will not be considered complete until this reference form has been received.

# **Student Advisor Summer Internship Reference Form**



## Student Advisor Summer Internship Reference Form

Please complete all parts of this form and send it to:

**SEEDS – Access Changes Everything**  
**Attn: Programs & Guidance**  
**494 Broad Street, Suite 105**  
**Newark, NJ 07102**  
[guidance@seedsaccess.org](mailto:guidance@seedsaccess.org)

### APPLICANT INFORMATION:

*(To be completed by the applicant)*

Name: \_\_\_\_\_ Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current School: \_\_\_\_\_ Grade: \_\_\_\_\_

---

The above-named applicant is seeking a position as a **Student Advisor** with SEEDS – Access Changes Everything, a nonprofit organization that serves academically talented, highly motivated students from under-resourced communities.

Student Advisors play a vital role in supporting students during SEEDS' rigorous summer academic enrichment programs. Student Advisors provide both academic and personal guidance, serve as role models, and contribute to a supportive, inclusive community.

Your candid assessment of the applicant's character, leadership potential, and readiness for this role is greatly appreciated. All responses will remain confidential and will be reviewed solely for application purposes.

Please return this completed form no later than **May 15, 2026**.

The applicant cannot be considered for the position until this reference is received.

Thank you for your time, insight, and support of SEEDS.

Your Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Please answer the following questions, using this form or attaching a separate sheet of paper.**

1. How long have you known the applicant, and in what capacity?

2. What do you consider to be the applicant's key strengths?

3. Please comment on the applicant's character, leadership skills, and ability to serve as a role model.

4. In your opinion, what is one area in which the applicant could continue to grow or improve?

5. Do you have any reservations about this applicant's ability to serve as a SEEDS Student Advisor and work effectively with our student population? If so, please explain.

**Please rate the applicant using the scale below and provide brief comments to support your ratings.**

### Rating Scale

- 5 – Exceptional
  - 4 – Strong
  - 3 – Satisfactory
  - 2 – Developing
  - 1 – Limited
  - N/A – Unable to Assess

## **1. Academic Responsibility & Work Ethic - *Demonstrates accountability, organization, and follow-through***

**Rating (circle one):**

5      4      3      2      1      N/A

**Comments:**

---

---

---

**2. Leadership & Initiative** - *Takes initiative, leads by example, and accepts responsibility*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**3. Character & Integrity** - *Demonstrates honesty, maturity, respect, and sound judgment*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**4. Communication & Interpersonal Skills** - *Communicates clearly, listens actively, and builds positive relationships*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**5. Ability to Support and Mentor Students** - *Shows empathy, patience, and readiness to support younger students academically and personally*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**6. Community Building & Inclusion** - *Contributes to a respectful, inclusive, and supportive community*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**7. Growth Mindset & Resilience** - *Responds constructively to feedback, challenges, and new responsibilities*

**Rating (circle one):**

5    4    3    2    1    N/A

**Comments:**

---

---

---

**Overall Recommendation (please check one):**

- Highly Recommend
- Recommend
- Recommend with Reservations
- Do Not Recommend at This Time

**Please explain your recommendation:**

---

---

---

Signature: \_\_\_\_\_

Date: \_\_\_\_\_